

SAN FRANCISCO BAY AREA RAILROADIANA MINING & WESTERN ARTIFACTS SHOW & SALE

Saturday, October 15, 2011
Walnut Creek Elk's Lodge
aka: Creekside Hall
1475 Creekside Drive
Walnut Creek, California 94596

On this date _____, the show committee received from _____ The total sum of \$ _____ as payment for _____ 6 – foot exhibit table(s) @ \$69.00 each.

All seller(s) / dealer(s) shall provide for the show committee a valid State of California Board of Equalization resale number as mandated by this agency. My California State Board of Equalization resale number is _____.

Or

I qualify for exemption under the **Occasional and Nontaxable Sales** classification rules by the California State Board of Equalization. This rule provides for exemption for sellers who sell items accumulated for their own use and who sell only those items, provided they make sales no more than twice in a 12-month period.

I _____, certify that I qualify for the exemption under the California State Board of Equalization rules of **Occasional and Nontaxable Sales**.

Sellers Name: _____ Sellers DBA: _____

Sellers Phone # _____ Sellers Address: _____

Signature _____ Date _____

We would like to thank you in advance for your choosing to participate in the 2nd annual S.F. / Bay Area Railroadiana, Mining & Western Artifacts Show and Sale. We would at this time like to ask the cooperation of all exhibitors with the following show guidelines in an effort to provide the best event of this kind possible:

1. Table set-up time will be Friday, October 14th, 2011 from 4:00 PM to 8:00 PM. Additionally, set-up will begin again on Saturday, October 15th, from 7:00 AM to 9 AM. All doors to the exhibit hall will be locked from 8:00 PM on Friday, October 14th until set-up begins at 7:00 AM, Saturday, October 15th, the day of the show. The show will open to the general public at 9:00 AM, October 15th and close at 3:00 PM. Dealers will agree to maintain their exhibit tables and remain open for business until the show closes at 3:00 PM.
2. When arriving for show set-up, all exhibitors will check in at the main front entrance of the Elk's Lodge facility for assignment of exhibitor's badges and identification of their assigned show table(s). A minimum of two chairs will be provided to all show exhibitors.
3. Whenever possible, we would ask that you maintain one exhibitor at your table at all times to ensure that the public is properly serviced for any potential questions or sales, and further, to prevent any opportunity for shoplifting.
4. All show exhibitors are forbidden from selling any bogus or reproduction item or items without properly marking the item as a reproduction or non-authentic merchandise. Any exhibitor who has been duly notified and disclosed of the requirement for not selling any improperly marked bogus or reproduction items and continues to market for sale this class of item or items will be asked to vacate the show, without a refund.
5. For security and record keeping, we recommend that all exhibitors maintain a receipt book during the show and issue a sales receipt for all transactions to the public.
6. At no time shall an exhibitor assign or sublet any part or all of their allocated table space without the prior consent of the show committee.
7. The Elk's Lodge will have available for purchase and be serving a full course dinner at 6:30 PM on Friday October 14th, 2011 at the Elk's Lodge premises. Food and beverages will be available for sale during the running time of the show on Saturday October 15th, 2011.
8. The collection of California Sales Tax and its payment to the State Board of Equalization is the legal responsibility of each exhibitor and not the responsibility of the Show Committee. For further information, please contact the State Board of Equalization office nearest you.
9. The Elk's Lodge, proprietors of this show, nor its individual promoters, shall not be held liable for any injury, theft, breakage or other damage that may occur to persons or property.
10. Any refunds on table cancellations will be subject to resale and will not be made after September 1st, 2011.
11. Any questions regarding all aspects of the show can be directed by phone or in writing to:

Steve Martindell
P.O. Box 391
Moraga, California 94556
510-715-8551

Jack Lucas
P.O. Box 391
Moraga, California 94556
925-260-0287

12. Confirmation and availability of all table reservations will be made on a first come first served basis on the receipt of a fully completed table reservation form and requisite table reservation fee by the show promoters.
13. It is requested by the Show Committee that all show exhibitors provide cover for their respective show tables as well as cover of their merchandise following the close of dealer setup on October 14th, 2011.